

Genesee County Association of Fire Chief's Recommended Operating Guidelines

Effective: 12/18/1991

Reviewed: December 2020

Review: December 2023

SUBJECT: Genesee County Emergency Coordination 91-1

SCOPE

This guideline shall apply to all Genesee County fire departments and the Genesee County Communications Center who may request assistance from the Genesee County Emergency Coordinators.

A request for an emergency coordination by the incident commander of the fire department having jurisdiction, shall constitute a request for mutual aid. The terms of the Genesee County Mutual Aid agreement shall be enacted when an emergency coordination is requested.

PURPOSE

The Genesee County Association of Fire Chief's Emergency Coordination System is a tool to assist a fire department at a major emergency incident. Coordinators will take what steps are necessary to comply with the incident commanders requests, assess the overall county situation, and initiate actions required to provide the county with adequate fire protection during, and until the emergency incident has been abated. There shall be no on-scene operational deployment by the Coordination Team. In the event of a large scale or long duration incident the Coordination Team may be stationed in the command post as requested by the incident commander.

MEMBERSHIP

The members of the Genesee County Emergency Coordination System shall be a Coordination Team of seven chief level officers along with the Chairperson. The seven chief officers will be selected by the Chairperson with consultation and approval from the Genesee County Association of Fire Chief's Executive Board.

Amateur radio operators who are authorized RACES members from Genesee County Office of Emergency Management shall also be authorized to assist with communications as requested by the Command Coordinator.

All members shall hold at a minimum the following certifications: OFFT ICS, NIMS 100, 200, 700, 800, Fire Officer I and II. The member's department is responsible for holding all certificates and ensuring their members meet the minimum qualifications prior to joining the Coordination Team. If the Chairperson requests copies of member certificates it shall be done in writing to that department's Fire Chief.

All members must attend training sessions as required.

Failure to meet the training and/or meeting attendance requirement or failure to meet the minimum certification requirements will result in removal as a coordinator.

ACTIVATION

The Coordination Team may be activated by one of the following:

1. Box Alarm Activation
2. Requested by an Incident Commander to assist with resource allocation or to evaluate and ensure there is adequate fire protection coverage throughout the county.
3. Requested by the on duty Genesee County Communication Center Supervisor to assist with resource allocation or to evaluate and ensure there is adequate fire protection coverage throughout the county.

Once activated the primary role of the Coordination Team will be to gather information on the overall county readiness and strategically backfill for optimum coverage.

The secondary role would be to assist the incident commander on a box alarm activation with obtaining additional apparatus and resources as outlined in their incident operations plan.

COORDINATOR ASSIGNMENTS

Command Coordinator

The Command Coordinator will be the first Coordination Team member to acknowledge the activation and shall be the coordinator in charge of the coordination aspect of the incident. Much like in the IC system the position of Command Coordinator can be transferred to an equally trained/experienced or higher trained/experienced person when deemed appropriate.

The Command Coordinator is to make contact with the Genesee County Communications Center, by radio on 25COD1 or by telephone, to determine the overall readiness of the county to provide adequate fire protection. Once the situation has been assessed they will develop a plan to strategically backfill regional areas to provide fire protection and advise the Genesee County Communications Center which departments to be activated and moved into which area.

Once the Command Coordinator executes the backfill plan they will then make contact with the incident commander to see if additional resources or apparatus are needed to fill their incident operations plan. The Command Coordinator will move resources as needed to ensure the incident commander receives the requested resources as quickly as possible.

If the Command Coordinator requires assistance they may activate other team members as needed.

DEACTIVATION

Once the Command Coordinator is satisfied that the county is adequately covered and the needs of the Incident Commander have been met Coordination shall be deactivated.

COMMUNICATION

All radio communications shall follow the guidelines established in ROG 92-1.

ENFORCEMENT

Enforcement of this guideline will be the direct responsibility of the and the officers and firefighters of the member departments within Genesee County.